Graduate Council Meeting  
Santa Cruz Room, Student Union  
3:00 P.M.  
April 18, 2014  
Minutes

Invited Guest(s): Chris Kollen, Tom Rhodes


I. Call to Order and Roll Call. The meeting was called to order by Chair Koen Visscher at 3:06 p.m. Attendance was taken using a roll call sheet.

II. Approval of Minutes. The March minutes were approved as presented.

III. Dean’s Report – Carnie –

Dean Carnie reported on ABOR's request to reduce the total discount rate for UA students, which may affect the availability of Graduate Tuition Scholarships and Graduate College Fellowships. Dean Carnie promises to keep the Council informed of any developments.

IV. Chairs Report – Chair Visscher

Chair Visscher reported that he will be on sabbatical next semester. Member Timothy Secomb has agreed to fill in as chair for the fall 2014 semester. Chair Visscher then recognized the four members that will be cycling off council:

Richard Vaillancourt  
Dina Hingorani  
Brendan McDermott  
Lori Boyd

As a surprise to Chair Visscher, Member Carnie, recognized Chair Visscher for his time as Chair this semester as well as his commitment to the Graduate Council since 2011.

V. GPSC Report: McDermott & Hingorani -

No report

VI. Action Items Update on Proposal to Revise the Course Withdrawal and Complete Withdrawal Policies - Horgan/Sturman

New version just updated. Has been passed through CAAC. We want to separate ourselves from undergraduate policy. We have prepared a complete standalone policy. Now policy states:
Withdrawals from graduate and professional courses before the end of the 4th week of classes result in cancellation of registration. The course is deleted from the permanent record.

For withdrawals from graduate and professional courses between weeks 4 and week 10 the student must file a change of schedule form and the grade of "W" will appear on the student’s transcript and permanent record.

For withdrawal from graduate and professional courses after week 10 and through the final day of regularly scheduled classes, students will need to secure the instructor’s and graduate college dean’s approval to drop the class.

A vote needed on this change because a vote was not taken at the meeting in March. This proposal can then go forward to faculty senate next week. This policy was initiated at the request of Gail Burd, Vice Provost for Academic Affairs. Discussion ensued.

For clarity it was mentioned that one of the main changes in the policy is that instead of wf, wp it is just a w on the transcript. Member Secomb moved that we approve the proposal as presented, member Kuhn seconded the motion. Motion carried.

VII. Information Items:

a) Data Management Presentation (Elliott, Kollen): The UA Library provides support for research data management for research and for seeking research funding. Data management resources, including requirements of funding agencies can be found at: data.library.arizona.edu

The online data management plan tool can be found: dmp.cdlib.org This tool gives step by step instructions with what to do once you develop a data management plan. UITS and the Library are looking at the best way to come up with data storage options. We can share our research, scholarship and creative works: arizona.openrepository.com.

b) Update on Strategic Plan (Carnie)

Dean Carnie presented an update on some highlights of the Strategic plan. The handout used by Dean Carnie is attached to these minutes as an addendum.

IX. Discussion Items:

a) Interim Minor Policy (Visscher)

6 months ago an interim policy was put forth by President Hart about interaction with minors. The general feeling on campus was that this policy was unworkable. A second version is now online. Alison Vaillancourt is asking for feedback. Chair Visscher believes the new policy makes more sense, and although appearing cumbersome accommodates minor-adult interaction currently not possible under the existing interim policy. One issue remaining is the duration of validity of required paperwork. However, the Graduate Council did not see a need for any further specific recommendations on the new policy.

The meeting was adjourned at 4:11 p.m. The next Graduate Council meeting will take place on August 22nd, 2014 in the Picacho Room of the Student Union.

Respectfully submitted,

Cynthia Ann Bjerk-Plocke
Graduate Council Secretary