GUIDELINES FOR REQUESTING CHANGES TO AN ORGANIZATIONAL UNIT

(Deletions, simple mergers, transfer, and renaming of organizational units)

Directions:
1. Provide information regarding the proposed organizational(s) changes in the format requested on the attached pages. Respond to each item individually using “not applicable” where appropriate.
2. Obtain signatures of the proposed unit administrator and department or committee head and college dean or Director of GIDPs.*
3. Forward the original and one copy to the college office for the dean’s signature and retain a copy for departmental files.
4. The dean should forward the original to Academic Programs, Attn: Patti J. King, MLK 320, and retain the remaining copy for college files. An electronic version of the documents with appropriate signatures is preferred but not required. Only the signature page should be submitted as a PDF.
5. Documents must be submitted in a timely manner to move through the campus/tri-university/Arizona Board of Regents approval process. UA campus protocols include, where applicable, subcommittee review of the appropriate Undergraduate/Graduate Council; full Undergraduate/Graduate Council review; Provost Management Group review; and Academic Council (deans) review. Once through the UA campus protocols, proposals are sent by the Provost’s Office for review to the Chief Academic Officers at Arizona State University and Northern Arizona University as well as to the Board staff at the Arizona Board of Regents, for final review prior to submission to the Arizona Board of Regents for formal approval.

Initiating college, department, or committee:
Faculty and Head of the Department of Mexican American & Raza Studies

Title of this proposal: Renaming of Department

Unit Administrator: (name and title) Antonio L. Estrada, MSPH, Ph.D., Head

Signature: ________________________________ Date: 8/24/10

College Dean: ____________________________ Date: 8/24/10

*In some situations signatures of more than one dean or department head may be required. If the program changes have a commitment of resources from other than the initiating unit, the signature of the collaborating department/committee head and collaborating college dean is also required. If you have any questions, please contact Patti J. King, MLK 320, 621-4107.
Request to Change an Organizational Unit
(Deletions, simple mergers, transfer, and renaming of organizational units)

<table>
<thead>
<tr>
<th>Organization Name</th>
<th>Department of Mexican American &amp; Raza Studies</th>
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</thead>
<tbody>
<tr>
<td>Description of Proposed Change</td>
<td>Renaming from the Department of Mexican American &amp; Raza Studies to Department of Mexican American Studies.</td>
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<tr>
<td>Requested by – Include the department and college.</td>
<td>Faculty and Head of Department, College of Social and Behavioral Sciences</td>
</tr>
<tr>
<td>Reasons for the Change</td>
<td>Political Climate in Arizona.</td>
</tr>
<tr>
<td>Benefits to be Derived</td>
<td>Better Focus on curriculum and outreach.</td>
</tr>
</tbody>
</table>

Implication of Changes for Students and/or Faculty.
Signage changes.

Implication of Changes for resources and other academic programs.
Potential increase in funding and donations.

Effective: 4/2006

Organization Change-Merge_Packet_4-18-2006